

**TEMPLE UNIVERSITY  
PETTY CASH VOUCHER**

DESCRIPTION	ACCOUNT KEY				AMOUNT
	Fund	Org	Account	Program	
PAY FROM PETTY CASH _____/100 DOLLARS					TOTAL AMOUNT
					\$
DEPARTMENT	APPROVAL DEPARTMENT PRINTED NAME		DATE	APPROVAL BUDGET UNIT HEAD PRINTED NAME	DATE
DEPARTMENT HEAD SIGNATURE			BUDGET UNIT HEAD SIGNATURE		
<b>RECEIPT</b>	REIMBURSED BY (PRINTED NAME)		<i>I hereby acknowledge reimbursement of monies expended by me on behalf of Temple University</i>		
	AMOUNT	Tuid	SIGNATURE		DATE